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To Whom it May Concern:

I am writing to introduce myself as a potential addition to your teaching staff. I am a Montclair State University graduate who completed three years of classroom teaching, with ample tutoring experience and am qualified to teach pre-kindergarten through fourth-grade. I am ready and excited to implement my knowledge and skills in the classroom once again now that my three children are of school age.

With a strong sense of organization, my goal is to create a community of learners. Engaging each and every student in the growing process ensures success. It is key to recognize all forms of diversity. Living in the truly diverse city of Philadelphia while raising my sons, tutoring and being an involved participant in the community has helped me achieve this. Teaching for three years in a progressive integrated school, as well as, a six month experience abroad where I volunteered at a comprehensive alternative elementary school also adds to my variety of qualifications. I am eager to incorporate both my personal and professional experience into a working school dynamic.

I would appreciate the opportunity to discuss how my education, experience and dedication to Philadelphia's Schools would be helpful to you and your school. Thank you for your time and consideration.

Sincerely,

Colette Welsh