

528 Old Eagle School Road  
Wayne, PA 19087

May 16, 2019

CORA Services  
8540 Verree Road  
Philadelphia, PA 19111

To Whom It May Concern:

Please accept this correspondence as my formal application for a position as a School Counselor for the 2019-2020 school year with CORA Services. By way of background, please know that I received my Master's degree in Counselor Education, with an emphasis in Elementary School Counseling, from The Pennsylvania State University and my Bachelor's degree in Counseling and Human Services from the University of Scranton. I am a Pennsylvania Certified Elementary School Counselor K-6. CORA Services has great appeal to me due to its excellent reputation and its commitment to providing high-quality services to improve the learning and development of students attending non-public schools in Philadelphia. I believe that I would bring six years of experience supporting non-public schools throughout Bucks County by providing effective Act 89 school counseling services, strong interpersonal and organizational skills, and a dedication to meeting the diverse needs of all students if given an opportunity to do so with CORA Services.

As a School Counselor for Catapult Learning in Bucks County, I presently provide a wide range of school counseling services to students in kindergarten through eighth grade at two assigned non-public elementary schools (Nativity of Our Lord School and St. Isidore School). Catapult Learning is a private educational agency that provides the services of school counselors and school psychologists, as well as remedial reading and math teachers, for children attending non-public schools in Bucks County. These services are funded through the Bucks County Intermediate Unit under Pennsylvania Act 89. In my work with students, I utilize creative and engaging approaches that focus on helping children achieve more in school, develop self-awareness and a positive self-image, develop communication skills, develop healthy coping skills, and resolve conflicts. For students experiencing academic difficulty, I administer learning assessment screenings to establish cognitive, visual-motor, and achievement abilities and also to examine learning styles, strengths, and needs in order to provide parents and school personnel more information about students' academic performance. Once the screening is completed, I share the results and recommendations with parents and appropriate school personnel in order to work as a team in planning the most effective individualized strategies to help students to be more successful. In each non-public school that I am assigned to, I strongly value working as a part of a team with administrators, teachers, parents, Act 89 staff, and other stakeholders within the school community in order to deliver the most effective services.

My experience working for Catapult Learning has allowed me to build collaborative relationships and work in partnership with administrators, teachers, parents, and students in six non-public K-8 schools throughout the past six years. I believe that building relationships with students and all school community stakeholders is essential to meeting all students' diverse needs and maximizing their success. As a school counselor, my goal is to provide proactive and effective student-centered school counseling services to help all students flourish and gain the necessary knowledge and skills so that they may reach their full potential to succeed in school and in life.

My resume is attached for your reference. Please know that I would greatly appreciate the opportunity to discuss the ways in which I could contribute to CORA's exceptional school support services. If you have any questions, please feel free to contact me at (570) 954-5275 or via email at [mquinn613@gmail.com](mailto:mquinn613@gmail.com). Thank you very much for your time and consideration.

Sincerely,

Maura Langan  
(Submitted Electronically)